



RPQ-005-T-2019

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY

The Virgin Islands Waste Management Authority is hereby soliciting request for price quotations for the Collection and Proper Disposal of Used Cooking Oil for the 2019 St. Thomas Carnival Activities.

Prospective submitters may secure a package for their review from the Authority's Procurement and Property Division, St. Thomas-St. John district office at 3200 Demarara St. Thomas, Virgin Islands or download from the Authority's website www.viwma.org. All questions pertaining to the scope of services to be rendered should be forwarded to Mrs. Jasmin Thomas-Blyden or Ms. Sandra David in a hard copy format to:

Virgin Islands Waste Management Authority
Procurement and Property Division
(3200 Demarara)
St. Thomas, VI 00802
Tel: (340) 715-9100
Fax: (340) 715-9179

sdavid@viwma.org or jthomas-blyden@viwma.org.

Completed packages will be received at the Procurement Office at 3200 Demarara, Modulare #3, or electronically at sdavid@viwma.org and jthomas-blyden@viwma.org on or before Friday, March 29, 2019 at 11:00 a.m. Atlantic Standard Time.

The Virgin Islands Waste Management Authority reserves the right to waive any non-substantive informalities, technicalities or irregularities, or reject any or all quotations, qualifications and proposals/bids; or to re-advertise for proposals/bids, and to award or refrain from awarding the contract for the work.

Adrian Taylor
Interim Executive Director

It's Our Home! Let's Keep It Clean!

**VIRGIN ISLAND
WASTE MANAGEMENT AUTHORITY**

Request for Quotation

To: Date: March 13, 2019

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Pursuant to the Procurement Policies and Procedures the Virgin Islands Waste Management Authority, will receive Quotations for the work described below. Quotations will be received until **Friday, March 29, 2019 at 11:00 A.M.** electronically at sdavid@viwma.org and jthomas-blyden@viwma.org or hand delivered as follows:

**Ms. Sandra David
Director, Procurement & Property
V.I. Waste Management Authority
3200 Demarara
Modular #3**

DESCRIPTION OF WORK

The Virgin Islands Waste Management Authority is requesting Price Quotations from qualified companies for the following services: **Collection and Proper Disposal of Used Cooking Oil for the 2019 Carnival Activities.**

For further questions pertaining to this Request for Quotation, please contact Ms. Sandra David, Director of Procurement at sdavid@viwma.org.

SCOPE OF SERVICES: ATTACHED

Please submit the following with your quotations:

- 1. V.I. Business License**
- 2. Insurance**
- 3. VIWMA Hauler's Permit**
- 4. Scope of Services with Price**

SCOPE OF SERVICES
Carnival 2019
(Cooking Oil)

The scope of service is to provide oil tanks or other approved containers for the collection and proper disposal of used cooking oil for the carnival activities on St. Thomas during the period of April 08, 2018-May 5, 2018. Used cooking oil shall be collected from the Children and adults villages, the Lionel Roberts Stadium and the Emancipation Garden.

As part of this contract, the vendor must:

1. Have a valid Waste Hauler Permit issued by the Virgin Islands Waste Management Authority.
2. Provide to the Virgin Islands Waste Management Authority, receipts, manifest etc. indicating or showing the proper disposal of said or use thereof.
3. Collected cooking oil from the villages, Food Fair and Lionel Roberts Stadium must be collected when tanks are full and/or when the events have concluded.
4. Identify where and how the cooking oil will be disposed of or recycled.

Oil Capacity

Children & Adult village – Tanks or other approved containers with the capacity to hold at least 600-800 gallons

Lionel Roberts Stadium – Tanks or other approved containers with the capacity to hold at least 600-800 gallons

Emancipation Garden – Tanks or other approved containers with the capacity to hold at least 100-200 gallons

Location	Quantity	Total Gallons Needed	Price per gallon
Lionel Roberts Stadium	Three (3) – 200 Gallons	600	
Villages	Three (3) – 200 Gallons	600	
Emancipation Garden	One (1) -200 Gallons	200	