



Virgin Islands Waste Management Authority

Job Vacancy Announcement

Fleet Mechanic I

St. Thomas

SALARY: \$41,948.52

CLASSIFICATION: Classified

DEADLINE: Open Until Filled

Fleet Mechanic I – This is the entry level class in the Fleet Mechanic series. This class is distinguished from the Fleet Mechanic II by the performance of the tasks and duties assigned to workers in this series. Employees at this level are expected to use some independence of direction and judgment in determining the extent of repair to be done. Employees may have limited related work experience.

DUTIES AND RESPONSIBILITIES:

- Inspects the Authority's fleet and related equipment to identify and determine the extent of necessary overhaul or repairs.
- Performs general overhaul and repair work on gasoline and diesel-powered engines, as found in automobiles, large trucks, heavy equipment and other mechanical equipment at the Authority's vehicle repair and maintenance facilities, satellite locations and off-site locations.
- Repairs cooling, fuel, electrical, hydraulic and exhaust systems, brakes and front end, tunes engines using standard testing equipment and other mechanical parts.
- Performs preventative maintenance work on the Authority's fleet of vehicles.
- Fabricates as accessories and tools as necessary.
- Pick up and deliver vehicles and parts.
- Cleans and maintains the fleet maintenance area, tools and equipment.
- Assists the Equipment Manager in performing inventory, ordering and controlling equipment, tools, supplies and materials for the vehicle repair shop and maintenance facility.
- Researches, compares, and locates parts, equipment and vehicles.
- Performs recordkeeping on all maintenance and repair work performed.
- Performs work safely in accordance with established safety procedures.
- Performs related duties as required

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4910 Estate Bovoni, Bay #2
St. Thomas, VI 00802

PH: 340.715.9100 | FX: 340.777.3284

6196 Estate Glynn
Frederiksted, VI 00850 - 9887

PH: 340.712.4962 | FX: 340.719.1835

6506 Susannaberg
St. John, VI 00830

PH: 340.774.2141 | FX: 340.715.0458



EDUCATION AND EXPERIENCE:

- High School diploma or GED is required.
- One year of general fleet maintenance and repair.
- A valid U.S. Virgin Islands Driver's License is required.
- Automotive Service Excellence (ASE) certification preferred.

Virgin Islands Waste Management Authority is an Equal Opportunity Employer

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