



## **Virgin Islands Waste Management Authority**

### **Job Vacancy Announcement**

### **Fleet Mechanic II**

St. Thomas

**SALARY: \$46,708.41**

**CLASSIFICATION: Classified**

**DEADLINE: Open Until Filled**

**Fleet Mechanic II** - Repair, service and perform major and minor repairs to the Authority's fleet of vehicles and equipment, including automobiles, heavy equipment, emergency equipment, and other power-driven equipment. This is a full journey level class within the Fleet Mechanic series. This class is distinguished from the Fleet Mechanic I by the assignment of the full range of duties assigned and the ability to work in the absence of supervision.

#### **DUTIES AND RESPONSIBILITIES:**

- Inspects the Authority's fleet and related equipment to identify and determine the extent of necessary overhaul or repairs.
- Performs general overhaul and repair work on gasoline and diesel-powered engines, as found in automobiles, large trucks, heavy equipment and other mechanical equipment at the Authority's vehicle repair and maintenance facilities, satellite locations and off-site locations.
- Repairs cooling, fuel, electrical, hydraulic and exhaust systems, brakes and front end, tunes engines using standard testing equipment and other mechanical parts.
- Performs preventative maintenance work on the Authority's fleet of vehicles.
- Fabricates as accessories and tools as necessary.
- Pick up and deliver vehicles and parts.
- Cleans and maintains the fleet maintenance area, tools and equipment.
- Assists the Equipment Manager in performing inventory, ordering and controlling equipment, tools, supplies and materials for the vehicle repair shop and maintenance facility.
- Researches, compares, and locates parts, equipment and vehicles.
- Performs recordkeeping on all maintenance and repair work performed.

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- Performs work safely in accordance with established safety procedures.
- Performs related duties as required.

**EDUCATION AND EXPERIENCE:**

- High School diploma or GED is required.
- Three (3) years of general fleet maintenance and repair.
- A valid U.S. Virgin Islands Driver's License is required.
- Automotive Service Excellence (ASE) certification preferred.

**Virgin Islands Waste Management Authority is an Equal Opportunity Employer**

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